



Kapinara Primary School

Mobile Phone Policy

Rationale

With increasing use of mobile phones, there is a necessity for an understanding of what is and what is not appropriate in the school setting.

The purpose of this document is to ensure that the use of mobile phones does not affect teaching and learning and the good management of the school. The following statements are applicable to all members of the school community whilst they are on campus. Staff and students (through the Student Council) support the etiquette guidelines below.

Policy

The school and community does not consider it necessary for primary school students to bring mobile phones and/or other electronic communication devices to school unless there is a compelling reason to do so. In cases of emergency and in circumstances of genuine need, a telephone in the front office will be made available to students.

Where it has been agreed by administration that it is necessary for a student to bring a mobile phone to school, the phone should be handed into the front office on arrival, where it will be kept during school hours. The phone should be clearly named and switched off. It may be collected when the student leaves the school for the day.

Under no circumstances will the school accept responsibility for the loss, theft or damage to a student's mobile. Parents will be contacted if issues arise on this matter.

Mobile Phone Etiquette for Staff and Parents

Mobile Phones...

- are a personal item and as such should be kept out of sight in a bag or on your person when not in use.
- Should not be left on desks in full view of others.
- Should be switched to silent or turned off to receive or send calls or text messages during class time or at meetings.
- Should only be used during school hours out of class or meeting time when it is necessary.

Ratified by the School Council 7th May 2009

ENDORSEMENT

We, the undersigned, hereby certify that this document was ratified at the Kapinara School Council meeting of

KAPINARA SCHOOL COUNCIL CHAIR

KAPINARA SCHOOL PRINCIPAL

NAME _____

NAME _____